

Policy History
<b>Policy No.</b> AC3
<b>Approving Jurisdiction:</b> Board of Governors, with Senate advice
<b>Administrative Responsibility:</b> Provost and Vice President Academic
<b>Effective Date:</b> September 1, 2025

## Program Review Policy

### A. CONTEXT AND PURPOSE

1. Program Review at Kwantlen Polytechnic University is a faculty-led, collaborative, systematic and evidence-based examination of a program’s quality. Program Review allows for a detailed analysis of a program’s strengths and areas for improvement that result in enhancements to the program. Students, faculty, alumni, discipline/sector representatives (e.g., program advisory committees), and programs’ Deans offices are all given an opportunity to provide their perspectives during the review.
2. As a public institution, KPU has a duty to ensure and report on the quality of its programs. Program Review is the mechanism by which we practice this accountability, and communicate it to our community. KPU's Senate Standing Committee on Program Review (SSCPR) oversees this process.
3. Program Review is the process that drives continual progress and improvement at the program level. Program Review findings should inform Senate deliberations on curricular changes and curriculum development. For this reason, Quality Assurance Plans will be submitted to Senate following approval by the SSCPR, as part of the SSCPR Chair’s Report.

### B. SCOPE AND LIMITS

1. This policy applies to educational programs under the governance of Senate.
1. Program Review does not evaluate performance of individual faculty, staff, or administrators.

2. This policy does not apply to programs which are not under the governance of Senate (e.g. Continuing/Professional Studies and Apprenticeship).

## **C. STATEMENT OF POLICY PRINCIPLES**

1. All degree and non-degree programs will be scheduled for review at least once every five (5) years.
2. All programs under the governance of Senate must meet the requirements of Policy AC3, including programs that undergo extensive review by external accrediting bodies. As appropriate, the review of programs that undergo external review may occur concurrently *with the external accreditation so as not to duplicate processes*.
3. Successful completion of a Program Review includes the SSCPR's approval of the following reports: Self-Study Report, External Review, and Quality Assurance Plan.
4. Final completion of a Program Review occurs when implementation of the Quality Assurance Plan has been deemed substantially completed by the SSCPR, as demonstrated through Annual Follow-Up Reports.
5. The SSCPR Chair will include approved Quality Assurance Plans in the SSCPR Report to Senate.

## **D. DEFINITIONS**

Refer to Section A of AC3 Procedure for a list of definitions in support of this Policy.

## **E. RELATED POLICIES & LEGISLATION**

University Act 35.2 (6)(f)

AC9 Skills and Outcomes Policy

AC10 Development and Change of Senate-Approved Programs

## **F. RELATED PROCEDURES**

AC3 Program Review Procedure